INSTRUCTIONS FOR COMPLETING PETITION TO REINSTATE DRIVER'S LICENSE AND/OR VEHICLE REGISTRATION

For Child Support Enforcement (Department of Revenue) Proceedings
§ 322.058, Florida Statutes

Important: Use this petition ONLY if your driver's license and/or vehicle registration HAVE ALREADY BEEN SUSPENDED for failure to pay child support.

Please Read all instruction carefully before completing the form.

1. Section 1. This petition is to be used when a person who is obligated to pay child support (the obligor) has had his/her driver's license and/or vehicle registration suspended **for failure to pay child support**.

2. Section 2. You MUST state why you know your driver's license and/or vehicle registration have been suspended.

   If you received a notice of delinquency and intent to suspend driver's license and/or registration, you MUST enter the mailing date of that notice on the petition.

   You will need to make **three copies of the notice**. **One copy of the notice MUST be attached to the original petition** for filing with the Clerk of the Court in the county in which your case is located and you must pay the required fee for copies. The **other copies MUST be attached to copies of the petition that you must provide to the other party in this case and the Department of Revenue**. Section 4 of these instructions will give you more information about how to deliver (serve) the copies of the notice and petition. Keep the **original notice** for your records.

3. Section 3. You may contest the suspension of your driver's license and/or vehicle registration by filing this petition based on one or more of the following grounds:

   a. You have paid the delinquency in full.
   b. There is a mistake, and you are not delinquent.
   c. There is a mistake, and the amount of delinquency is more than you owe.
   d. There is a mistake, and you are not the person who owes support.
   e. You have reached a written agreement for payment of the delinquency.
   f. You are delinquent however you cannot afford to pay the whole amount of the delinquency at one time.

   You MUST date and sign the petition AND provide your email address, street address or post office box number, and telephone number.

4. Section 4. Select which type of service you will use to deliver copies of the petition and copies of the notice to the other party and to the Department of Revenue. To deliver (serve) these documents, you may email them, mail them, or fax and mail them, or hand deliver them.

   You MUST provide the name and the address of the other party in the case. You also MUST provide the address of the local Department of Revenue Child Support Enforcement Office. **See the Instructions for Service on Department of Revenue below for the address and location of the correct Child Support Enforcement Office.**

   You MUST date and sign the Certificate of Service AND provide your email address, street address or post office box number, and telephone number.

Next you MUST **attach a copy of the notice to a copy of the petition and serve both documents on the other party in this case using the type of service you have selected**.

You also MUST **attach a copy of the notice to a copy of the petition and serve both documents on the Department of Revenue Child Support Enforcement Office at the address/location of the local office using the type of service you have selected.**

5. Section 5. A person who is not a lawyer is called a nonlawyer. If a nonlawyer helped you fill out this petition, that person must give you a copy of **Disclosure from Nonlawyer**, Florida Family Law Rules of Procedure Form 12.900(a) before he or she helps you. A nonlawyer helping you fill out this form **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

INSTRUCTIONS FOR SERVICE ON DEPARTMENT OF REVENUE

If your case is located in:	**The mailing address is:**
INDIAN RIVER COUNTY OKEECHOBEE COUNTY MARTIN COUNTY & ST. LUCIE COUNTY	Department of Revenue Child Support Enforcement 337 North US Highway 1, Suite C Ft. Pierce, FL 34950-4255